**JOB OPPORTUNITIES Ad # 01/2021**

 A progressive public sector organization requires the services of following professionals. Interested candidates who fulfill the required criteria for posts at **Sr. # 1 to 34** may apply online at [www.techandresearch.com](http://www.techandresearch.com) latest by **08th February, 2021**. For posts at **Sr. # 35 to 40**, application form may be downloaded from [www.techandresearch.com](http://www.techandresearch.com) and duly filled application forms along with CV’s/academic and experience certificates be forwarded to **P.O.Box 2428, GPO Islamabad** in the name of **Director (HRM)** via registered mail/courier only. **Applications received after due date will not be entertained**.

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| **S #** | **Name of Post**  | **Qualification / Criteria** | **Experience** | **Preferable Skills/Expertise Required** |
| 1 | Manager (Computer Science/Software/Electrical) | 1. BE/BSc (Engg) with (1st Div) or equivalent
2. MS/MSc (Engg) (1st Div) or equivalent
3. Ph.D
 | 1. 06 years
2. 04 years
3. NIL
 | Programming languages like Python, R, C/C++, and MATLAB, Experience with deep learning frameworks (e.g. Keras, Tensorflow, Tensforflow.js, PyTorch, MxNet, scikit-learn) |
| 2 | Manager (Project Management) | MBA/BBA (04 years)/MPA/MAS/MSc/MS or equivalent Post Graduation in the relevant field with 1st Div. | 06 years | Experience of Financial management of PSDP (Public Sector Development Programme) Projects of Government of Pakistan along with experience of coordination with concerned Government Departments/Ministries (especially MoPD&R, Ministry of Finance, AGPR, Federal Audit) |
| 3 | Assistant Manager (Electrical) | 1. BE/BSc (Engg) (1st Div) or equivalent
2. MS/MSc (Engg) (1st Div) or equivalent
 | 1. NIL
2. NIL
 | Candidates with relevant experience will be preferred |
| 4 | Assistant Manager (Electronics) | 1. BE/BSc (Engg) (1st Div) or equivalent
2. MS/MSc (Engg) (1st Div) or equivalent
 | 1. NIL
2. NIL
 | Candidates with relevant experience will be preferred |
| 5 | Assistant Manager (Telecom) | 1. BE/BSc (Engg) (1st Div) or equivalent
2. MS/MSc (Engg) (1st Div) or equivalent
 | 1. NIL
2. NIL
 | Candidates having experience of RF Microwave in the field of designing of Antennas will be preferred |
| 6 | Assistant Manager (Electrical/Electronics) | 1. BE/BSc (Engg) (1st Div) or equivalent
2. MS/MSc (Engg) (1st Div) or equivalent
 | 1. NIL
2. NIL
 | Candidates with experience in Power Electronics (Circuit Designing), Analog Electronics (Circuit Designing), Transformer /Inductors (Ferrite Core) Designing skills and Power Supply Design (DC/DC converters, Low and High Voltages) will be preferred |
| 7 | Assistant Manager(Computer Science/Software) | 1. BE/BSc (Engg) (1st Div) or equivalent
2. MS/MSc (Engg) (1st Div) or equivalent
 | 1. NIL
2. NIL
 | Programming languages like Python, R, C/C++, and MATLAB, Experience with deep learning frameworks (e.g. Keras, Tensorflow, Tensforflow.js, PyTorch, MxNet, scikit-learn) |
| 8 | Assistant Manager (Mechanical) | 1. BE/BSc (Engg) (1st Div) or equivalent
2. MS/MSc (Engg) (1st Div) or equivalent
 | 1. NIL
2. NIL
 | * CAD/CAM Modeling and analysis
* Structure Design and vibration analysis techniques
* Thermal Engg and simulation analysis techniques
* Working experience of CNC machines
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| 9 | Assistant Manager(Mechatronics) | 1. BE/BSc (Engg) (1st Div) or equivalent
2. MS/MSc (Engg) (1st Div) or equivalent
 | 1. NIL
2. NIL
 | * Electromechanical system design/analysis and instrumentation
* Electromechanical integration and hardware interface
* Control system design / analysis

**OR*** Proficient in Python, R, C/C++, MATLAB and experience in learning frameworks (e.g. Keras, Tensorflow, Tensforflow.js, PyTorch, MxNet, scikit-learn)
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| **S #** | **Name of Post**  | **Qualification / Criteria** | **Experience** | **Preferable Skills/Expertise Required** |
| 10 | Assistant Manager (Chemical/Material) | 1. BE/BSc (Engg) (1st Div) or equivalent
2. MS/MSc (Engg) (1st Div) or equivalent
 | 1. NIL
2. NIL
 | Candidates with process industry experience will be preferred |
| 11 | Assistant Manager (IT) | 1. BCS/BIT/BSE (04-Years Degree) (1st Div) or equivalent
2. BE/BSc Engg (Computer/IT) (1st Div)
3. MCS after 04 year BCS/MSc (Engg) (Computer/IT) (1st Div)
 | 1. NIL
2. NIL
3. NIL
 | * Installation, configuration and troubleshooting of Linux and windows based software tools.
* Experience/knowledge in network administration and license management for Linux and windows based software tools.
* Good know how of network/ system administration/DNS, information security, Red Hat Certified System Administration.
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| 12 | Assistant Manager (Civil) | 1. BE/BSc (Engg) (1st Div) or equivalent
2. MS/MSc (Engg) (1st Div) or equivalent
 | 1. NIL
2. NIL
 | Candidates with relevant experience will be preferred |
| 13 | Assistant Manager (HR/Admin/Procurement) | MBA / MPA / MSc / MS or equivalent Post Graduation (04 years degree course after intermediate) in the relevant field with 1st Div | NIL | Candidates with relevant experience will be preferred |
| 14 | Assistant Technical Officer(Electrical/Electronics/Telecom) | 1. B.Tech (Hons) or equivalent
2. B.Tech (Pass) or equivalent
3. 03 years Diploma of Associate Engineer or equivalent
 | 1. NIL
2. 09 years
3. 13 years
 | Candidates with relevant supervision experience of electrical/electronics/telecom workshops will be preferred. |
| 15 | Jr. Executive-I (Finance) | 1. SAS / PIPFA
2. M.COM/MBA/Post Graduate or equivalent in the relevant field (1st Div) and not more than two 2nd Divs from Matric onwards.
 | 1. 02 years
2. NIL
 | Candidates with relevant experience will be preferred |
| 16 | Sr. Computer Operator | 1. B.Sc (Phy / Math / Stat / Econ / IT) / BCS / BIT (1st Div)
2. 03 years DAE form a recognized Poly Technic Institute in Electronics / Electrical / Computer Technology (1st Div).
 | 1. 04 years
2. 04 years including

One year course in Computer Applications | Candidates proficient in office automation, MS Office (especially word, excel, access, power point etc.), MS Project, reports generation will be preferred |
| 17 | Chargeman(Electrical) | 1. B.Tech (Pass)
2. 03 years Diploma of Associate Engineer or equivalent (1st Div)
 | 1. NIL
2. 04 years relevant experience
 | Candidates with relevant experience will be preferred |
| 18 | Chargeman(Electronics) | 1. B.Tech (Pass)
2. 03 years Diploma of Associate Engineer or equivalent (1st Div)
 | 1. NIL
2. 04 years relevant experience
 | Candidates with relevant experience will be preferred |
| 19 | Chargeman(Mechanical) | 1. B.Tech (Pass)
2. 03 years Diploma of Associate Engineer or equivalent (1st Div)
 | 1. NIL
2. 04 years relevant experience
 | Candidates with relevant experience will be preferred |
| 20 | Chargeman(IT/CIT) | 1. B.Tech (Pass)
2. 03 years Diploma of Associate Engineer or equivalent (1st Div) in the relevant field
 | 1. NIL
2. 04 years relevant experience
 | Experience in web development (e.g. web applications, web services, REST API, HTML, CSS, JavaScript), Android SDK, Android Java+kotlin, Android studio, Android App Development, Java, API based app development)  |
| 21 | Chargeman(IT) | 1. B.Tech (Pass)
2. 03 years Diploma of Associate Engineer or equivalent (1st Div) in the relevant field
 | 1. NIL
2. 04 years relevant experience
 | LAN/WAN operating systems, software and device driver installation, configuration and troubleshooting. Computer hardware, printer and scanner repairing, MS Office. |
| 22 | Jr. Chargeman(Electrical) | 03 years Diploma of Associate Engineer (1st Div) from recognized Polytechnic Institute in the relevant field. | NIL | Candidates with relevant experience will be preferred |

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| **S #** | **Name of Post**  | **Qualification / Criteria** | **Experience** | **Preferable Skills/Expertise Required** |
| 23 | Jr. Chargeman(Telecom) | 03 years Diploma of Associate Engineer (1st Div) from recognized Polytechnic Institute in the relevant field. | NIL | Candidates with relevant experience will be preferred |
| 24 | Jr. Chargeman(Electronics) | 03 years Diploma of Associate Engineer (1st Div) from recognized Polytechnic Institute in the relevant field. | NIL | Candidates with relevant experience will be preferred |
| 25 | Jr. Chargeman(Network/IT) | 03 years Diploma of Associate Engineer (1st Div) from recognized Polytechnic Institute in the relevant field. | NIL | Knowledge of LAN/WAN, network devices, operating systems, device driver installation, configuration & trouble shooting. Handling of electronics equipment / computer hardware & proficient knowledge of MS Office. |
| 26 | Jr. Chargeman(Mechanical) | 03 years Diploma of Associate Engineer (1st Div) from recognized Polytechnic Institute in the relevant field. | NIL | Candidates with relevant experience will be preferred |
| 27 | Jr. Chargeman(Chemical) | 03 years Diploma of Associate Engineer (1st Div) from recognized Polytechnic Institute in the relevant field. | NIL | Candidates with process industry experience will be preferred |
| 28 | Jr. Chargeman(HVAC) | 03 years Diploma of Associate Engineer (1st Div) from recognized Polytechnic Institute in the relevant field. | NIL | Candidates with relevant experience will be preferred |
| 29 | Jr. Chargeman(Instrumentation) | 03 years Diploma of Associate Engineer (1st Div) from recognized Polytechnic Institute in the relevant field. | NIL | Candidates with relevant experience will be preferred |
| 30 | Jr. Chargeman(Civil) | 03 years Diploma of Associate Engineer (1st Div) from recognized Polytechnic Institute in the relevant field. | NIL | Candidates with relevant experience will be preferred |
| 31 | Computer Operator | 1. B.Sc (Phy / Math / Stat / Econ) / BCS / BIT (1st Div) with 10,000 Key Depression Per Hour (Kdph)
2. 03 years DAE form a recognized Poly Technic Institute in Electronics / Electrical / Computer Technology (1st Div) with six months courses in computer applications.
 | 1. NIL
2. NIL
 | Candidates proficient in office automation, MS Office (especially word, excel, access, power point etc.), MS Project, reports generation will be preferred |
| 32 | Jr. Computer Operator | 1. F.Sc / FA with (1st Div) with 06 Months courses in Computer Application with 10,000 Key Depression Per Hour (Kdph)
2. F.Sc Computer Science (1st Div) with 10,000 Key Depression Per Hour (Kdph)
 | 1. NIL
2. NIL
 | Candidates proficient in office automation, MS Office (especially word, excel, access, power point etc.), MS Project, reports generation will be preferred |
| 33 | Jr. Assistant-II | FA/FSc/I.COM/D.COM (1st Div) with 06 months office automation course | NIL (Trade Test) | Candidates with relevant experience will be preferred |
| 34 | Data Entry Operator | 1. Matric with Science with minimum 2nd Div with at least 50% marks & 06 months Computer course with 5,000 Key Depression Per Hour (Kdph)
2. Matric with Computer Science with minimum 2nd Div with at least 50% marks with 5,000 Key Depression Per Hour (Kdph)
 | 1. 02 years

(Skill Test)1. 02 years

(Skill Test) | Candidates proficient in office automation, MS Office i.e.word, excel, database, power point etc.) |
| 35 | Tech-III (Electrical) | 1. Matric with Science minimum 2nd Div with at least 50% marks.
2. Matric with Science minimum 2nd Div with at least 50% marks with 01 year technical course (Technical / Drafting)
 | 1. 06 years
2. 05 years
 | Candidates with relevant experience will be preferred |
| 36 | Tech-III (HVAC) | 1. Matric with Science minimum 2nd Div with at least 50% marks.
2. Matric with Science minimum 2nd Div with at least 50% marks with 01 year technical course (Technical / Drafting)
 | 1. 06 years
2. 05 years
 | Candidates with relevant experience will be preferred |

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| **S #** | **Name of Post**  | **Qualification / Criteria** | **Experience** | **Preferable Skills/Expertise Required** |
| 37 | Tech-III (Civil) | 1. Matric with Science minimum 2nd Div with at least 50% marks.
2. Matric with Science minimum 2nd Div with at least 50% marks with 01 year technical course (Technical / Drafting)
 | 1. 06 years
2. 05 years
 | Candidates with relevant experience will be preferred |
| 38 | Driver-III | Matric having civil Driving License with LTV and HTV. | 03 years | Candidates with relevant experience will be preferred |
| 39 | Cook-II | Middle | 06 years | Candidates with relevant experience will be preferred |
| 40 | Waiter-II | Middle | 06 years | Candidates with relevant experience will be preferred |

**Note:**

1. For posts at Sr. No.1 to 33, where the prescribed qualification is 1st Class in final degree (CGPA 2.5/4.00 in semester system and 60% marks in annual system), only one 2nd division (not less than 50%) is allowed in entire academic career. For post at Sr. No.15, only two 2nd Divs from matric onwards are allowed. **Moreover, 3rd Division in entire academic career will not be allowed for any post**.

2.The posts are purely contractual but are likely to be continued. Suitably qualified candidates having relevant experience will be offered **ATTRACTIVE PAY PACKAGE.** Relevant experience means the experience that is obtained after final qualification for required post.

3. Only Pakistani Nationals having minimum 18 years and upto 35 years of age can apply. Relaxation in age limit can be provided on the basis of experience and relevance.

4. Only most suitable candidates possessing degrees/diploma duly recognized by the Pakistan Engineering Council/Higher Education Commission/Board of Technical Education issued by approved universities/institutes/boards will be called for written test/interview. O-Level/A-Level equivalency certificates issued by Inter Board Committee of Chairman (IBCC) and foreign qualification equivalency certificates issued by HEC clearly mentioning Division/%age / CGPA will have to be produced at the time of interview.

5. Candidates with only relevant qualification/field of study/experience will be considered eligible. Candidates must clearly mention details of relevant experience in their CV’s / Applications.

6. Candidates will be declared disqualified in case of fake/tampered entries.

7. Candidates already serving in government / semi government departments should apply through proper channel. NOC at the time of Test / Interview will be the basic requirement for such candidates.

8. Selected candidates can be appointed anywhere in Pakistan, however, initially all the candidates are likely to be placed / appointed in **Islamabad**.

9. No TA/DA will be admissible for appearing in test/ interview.

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